

KAJIADO COUNTY ASSEMBLY

P.O.BOX 94-01100,

KAJIADO



KCA AGPO SUPPLIER REGISTRATION FORM FOR YEAR 2026 TO 2029

SUPPLIER NAME

**Incorporation/registration
certificate No.**

**AGPO Certificate
No.**

e-GP registration No.

AGPO group: PWD

: Women

: Youth

Email address:

Categories:

Contact person:

Phone No:

Business physical location

Postal address:

Signed by:

Please enclose the following document when submitting your bid.

- Certificate of Incorporation / Registration
- Valid Access to Government Procurement Opportunities (AGPO) certificate.
- e-GPs registration number on company letter head
- Valid Tax Compliance certificate
- Minimum credit period - 30 days

Please note:

- Firms are advised to read, understand, and comply with the set requirements before submitting their applications.
- The procurement department and the appointed evaluation committee shall authenticate all the documents provided by the Applicants
- AGPO registered firms that apply for open categories are required to fulfill all the requirements under open category.
- Category KCA/PROC/SR43/2026-2029, provision of transport and car hire services, firms should clearly state their geographical areas of operation.

- Category KCA/PROC/SR45/2026-2029, provision of air ticket and travel arrangement services, firms must provide proof of membership with IATA.
- Category KCA/PROC/SR38/2026-2029 provision of professional fumigation and disinfection services, firms must provide valid compliance certificates from NHIF and NSSF and proof of compliance with minimum wage requirements under Kenya Labour law.

Submission deadline is 2nd April 2026 to:

The Clerk

Kajiado County Assembly